



## Job Description

**Job Title:** Children's Director, Yorkson Campus

**Status:** Half-time (22hr/per week, with benefits)

**Purpose of Role:** The Yorkson Children's Ministry Director will provide leadership, support, oversight and shepherding to the children and programs at the Yorkson campus of North Langley Community Church. The aim of this role is to point children from all walks of life and faith to Jesus, and to help them understand how they can be apprentices of Jesus at any age.

NLCC Yorkson currently averages 65 children from infant – Grade 5 at one service on Sunday mornings. This person assists in carrying out initiatives for Children's Ministry at Yorkson to ***Make Jesus Known Through Fostering Community and Serving the People of Yorkson.***

### Relationships:

**Reports to:** Campus Pastor

**Provides oversight for:** Children's Ministry Program Leaders

**Working Alongside:** Yorkson staff with support from the NLCC Children's Pastor and staff team.

### Intended Outcomes:

1. Using Bible-based curriculum and other media to provide a safe, fun, learning environment for children to experience the love of Jesus.
2. Connect with parents to welcome, encourage, and support them in their role as the primary spiritual leaders of their children.
3. Help create an environment where kids from all different backgrounds are welcomed, valued, and introduced to the beautiful love of Jesus.
4. Assist in developing Christ-like character in volunteers through training, coaching, mentorship, modelling, feedback and affirmation.

### Key Responsibilities:

- Supervise all components of the Sunday program for children Birth to Grade 5 at the Yorkson campus. This includes the registration process, curriculum oversight, and the safety of all children registered in the program.
- Help to create a loving, welcoming, caring environment for children and parents.
- Teams are a big thing at NLCC! The ideal candidate will love equipping others. The primary role is to recruit, train, coach and encourage leaders and helpers involved in the children's program.
- Help the entire Yorkson campus understand the value of children.
- Edit the curriculum for large group teaching and small group activities to meet the needs and culture of the Yorkson campus.
- General admin & Sunday prep:
  - Create a schedule of leaders and teachers for Sunday mornings
  - Administer curriculum, schedules and the budget
  - Prepare supplies and materials needed for each Sunday in collaboration with the Walnut Grove CM staff
- Connect weekly with the Yorkson Campus Pastor
- Weekly communication with volunteers on rotation, for smooth program execution on Sunday.
- Connect consistently with the Children's Pastor and team for communication, equipping, & feedback.
- Be involved in wider all-church initiatives that take place periodically throughout the year, specifically catalyst events such as Celebrate Single Mom's Day, Christmas, Kid's Summer Camp, etc., as well as other events at the discretion of the Campus Pastor.